BYOD (Bring Your Own Device) Program
Parent Information – 2014

“What’s Next”

At Buninyong Primary School we are excited about the future of technology and the ability to integrate technology with our curriculum to enhance our students’ education. We are aware of the need to be at the cutting edge in the area of ICT and want to prepare our students well for the future. One of the major limitations in the past has been the cost of devices and the amount of desktop space to deploy them.

We have recently tested a number of portable devices including laptops, netbooks, tablets and iPods. From these tests we have found the iPad to be the best option for our educational needs at Buninyong Primary School. The iPad is an extremely portable device that can be transported to and from school and is easily stored without taking up too much classroom space. The iPad has excellent technical specifications such as; a long battery life that will last a whole day of use, a fast and smooth operating system, a built in camera, Bluetooth, speakers, a microphone, wireless and much more. Visit www.apple.com.au for more details. One of the benefits of the Apple iPad over other tablets is the huge app store that is growing each day which will help equip our teachers with a new set of educational tools.

To help with getting organised for the launch of the 2015 BYOD program, we have summarised the program and placed some steps for you to follow:

**Summary of our BYOD Program:**

- Program to start in Term 1, 2015.
- Years 4 and 5 Students will be participating at Buninyong, while year 4, 5 and 6 students will be taking up the program at Scotsburn.
- Apple iPad and Mini ranges can be used in the program.
- A pre-determined set of apps for the devices will be communicated at a later date.
- Information sessions will be held throughout term 4, 2014 on how to setup and use the device, as well as more sessions in 2015.
- The BYOD Policy and guidelines are currently available for download from the BYOD Portal on our school’s website.
- User Agreements and Permission Forms will need to be returned to school before any child can participate in the program.
**Step 1**  
**Purchase an iPad device**  
Harvey Norman, The Good Guys, Big W, Target, JB HiFi, Apple store online  
Leasing/rental – Radio rentals or other rental distributors (Many of the above stores offer leasing options, so please discuss this with them).

**Step 2**  
**Get an optional iTunes card (Woolworths, Big W, Dick Smith, etc)**  
(This is a safer and recommended option over using a credit card for app purchases)

**Step 3**  
**Create an iTunes account (under parental supervision if under 13 years of age)**  
This will be used by your family, use a household email to create your iTunes account. i.e. johnsmith@bigpond.com. If you are happy to have your child on your pre-existing iTunes account, simply use that instead of creating a new one.

- When you start your iPad up for the first time it will prompt you to create an apple ID.  
- Follow prompts and insert the iTunes card number you previously purchased (or if you are happy to do so, place in a credit card number > you can then change the payment option to NONE afterwards to avoid unauthorised purchases).  
- This is the iTunes account that you buy apps, music, videos, etcetera with. Only share this password with your student if you want them to be able to buy apps and iTunes content on that account.

**Step 4**  
**Create an iCloud account (under parental supervision if under 13 years of age)**  
- When you are setting up iPad it will also ask you about connecting to the iCloud  
- Follow the prompts to create an account  
- iCloud is where the data for the iTunes account will be stored and backed up. Apple offer 5GB free storage. You can purchase more space down the track if you need to, but this should be plenty.

**Step 5**  
**Make sure the iPad is protected**  
- Screen protector – Prevents screen from being scratched  
- Cover/case/sleeve – Protect the iPad from bumps and being transported in backpack (Military grade cases are better and nowadays are near enough unbreakable)

**Step 6**  
**Clearly label your students iPad and take note of the serial number and store it somewhere.**  
Make sure your student’s iPad is labelled, many students will have the same type and colour cases.
Step 7
Policies and Supporting Documentation
Please read the BYOD (Bring Your Own Device) Policy, Internet and Network Usage Policy, Netbook and iPad Safe Usage Guidelines and the ICT Acceptable Use Agreement with your child explaining the guidelines as you go.

- Sign and return the ICT Acceptable Use Agreement
- Sign and return the Student/Parent iPad Agreement
- Sign and return the Internet and Digital Media Permission Form

*** All of these forms will need to be signed and returned before your child is allowed to bring their iPad to school.

Step 8
Discuss and setup expectations around the home
Please talk to your child(ren) regarding the expectations about the use of the iPad at home. Where will it be stored of a night time? How long are they allowed to use it for after school? Where will it charge? Will they use it at the table or on the couch? Setting up all these expectations helps alleviate a lot of pressure if done early. We can’t emphasise how important it is to make sure that device use is always supervised and that they are not stored in the bedroom of a night time.

Step 9
Volume Purchase Program Application Discount
Nominate whether or not you would like to receive the Volume Purchase Program discount for application purchases. Fill out the Volume Purchase Program Request Form and return it, along with the required payment amount to the office before the end of the school year.

At the Beginning of 2015:
App redemption codes
At the beginning of 2015, all parents who have opted to take up the Volume Purchase Program Application Discount will be sent out their application redemption codes which will need to be installed on their student’s device.

Notification of the start of the program
Once all forms and applications are installed we will notify of the exact time for your child to bring their iPad on a daily basis.

We will also take note of each device, recording its serial number, version, the student that it belongs to and the grade and year level that they are in. This will be stored on a local database

Information evenings
During term 1 of 2015 we will be holding various information evenings to continue our commitment to education parents and caregivers on how to best utilise the device at home.